

## **REGULATIONS**

### **on the linguistic and sociocultural adaptation of international students of Jalal-Abad International University (JAIU)**

#### **1. General Provisions**

**1.1.** These Regulations on the linguistic and sociocultural adaptation of international students at Jalal-Abad International University define the goals, objectives, principles, organizational forms, procedures, and distribution of responsibilities regarding the linguistic and sociocultural adaptation of international students at Jalal-Abad International University (hereinafter referred to as the University, JAIU).

**1.2.** These Regulations apply to:

1. international students at JAIU;
2. dean's offices;
3. departments;
4. the Academic and Information Department;
5. advisors;
6. units providing educational, social, informational, and organizational support to students;
7. other employees and officials involved in supporting international students.

**1.3.** These Regulations have been developed in accordance with the Law of the Kyrgyz Republic "On Education," the Law of the Kyrgyz Republic "On Science," the regulations on higher and postgraduate professional education institutions of the Kyrgyz Republic, the regulations on faculties and departments of higher professional education institutions of the Kyrgyz Republic, as well as the Charter of JAIU and the University's local regulations.

**1.4.** These Regulations take into account the requirements and administrative guidelines established in the regulatory acts and administrative documents of the Kyrgyz Republic regarding the quality of training for international students, their safety, adaptation, and support within the higher education system.

**1.5.** If the provisions of these Regulations conflict with the legislation of the Kyrgyz Republic, the provisions of the legislation of the Kyrgyz Republic shall apply.

#### **2. Purpose and Objectives of Linguistic and Sociocultural Adaptation**

**2.1.** The purpose of the linguistic and sociocultural adaptation of international students is to create conditions for their successful integration into the educational, social, cultural, and everyday environment of JAIU.

**2.2.** The main objectives are:

1. facilitating the adaptation of international students to the conditions of study and residence;
2. reducing language and sociocultural barriers;
3. providing international students with a basic orientation in the linguistic, legal, academic, and everyday environment of the Kyrgyz Republic;
4. ensuring access to information regarding academic, residential, safety, and university interaction policies;
5. organizing events that promote intercultural integration and respect for the official language, culture, and traditions of the Kyrgyz Republic;
6. coordinating the activities of JAIU's structural units in supporting international students.

### **3. Principles of Adaptation**

**3.1.** The linguistic and sociocultural adaptation of international students is carried out based on the following principles:

1. legality;
2. respect for the rights and dignity of the individual;
3. non-discrimination;
4. cultural sensitivity;
5. accessibility of information;
6. systematic support;
7. inter-agency cooperation;
8. prevention of maladjustment and risky situations;
9. documentary evidence of the work performed.

### **4. Main Areas of Adaptation**

**4.1.** At JAIU, the linguistic and sociocultural adaptation of international students includes:

1. initial orientation for international students regarding JAIU, academic regulations, and campus policies;
2. familiarization with the specifics of the educational process, the assessment system, eBilim, and other digital services;
3. familiarizing them with the rules of residence, safety, medical care, and daily conduct;
4. organizing support for the Kyrgyz and Russian languages;
5. organizing informational and orientation materials for international students, including the Student Guide;
6. conducting mentoring, cultural, educational, and integration activities;
7. cooperating with JAIU departments on issues related to academic, social, and extracurricular adaptation.

**4.2.** JAIU has the right to implement measures for the language training of international students, the development of Kyrgyz and Russian language courses, as well as the

preparation of orientation materials and the Student Guide within the scope of its authority.

## **5. Language Adaptation of International Students**

**5.1.** The language adaptation of international students is aimed at:

1. facilitating everyday communication in a new environment;
2. familiarization with the basics of the Kyrgyz and Russian languages;
3. developing the minimum language proficiency necessary to navigate the educational and social environment;
4. improving access to official, organizational, and everyday information.

**5.2.** Forms of language adaptation may include:

1. introductory classes;
2. consultations;
3. additional courses in Kyrgyz and Russian;
4. adaptation dictionaries, handouts, and glossaries;
5. bilingual and multilingual informational materials;
6. support from advisors and designated staff.

**5.3.** JAIU has the right to organize preparatory and support activities in the Kyrgyz and Russian languages for international students within the scope of educational programs, extracurricular activities, and additional adaptation activities.

## **6. Sociocultural Adaptation of International Students**

**6.1.** Sociocultural adaptation includes:

1. familiarization with the cultural characteristics of the Kyrgyz Republic;
2. familiarization with traditions, communication norms, everyday rules, and the characteristics of the university environment;
3. involving international students in cultural, educational, and integration activities;
4. prevention of intercultural misunderstandings and conflict situations;
5. fostering a respectful attitude toward the official language, culture, and values of the host country.

**6.2.** Sociocultural adaptation can be achieved through:

1. meetings with advisors and administration;
2. introductory orientation activities;
3. thematic discussions;
4. cultural and educational activities;
5. joint activities with local students;
6. informational materials on daily life, safety, and interaction with the University.

## **7. Adaptation Materials and Student Guide**

**7.1.** JAIU develops and updates orientation materials for international students.

**7.2.** Such materials may include:

1. Student Guide;
2. a checklist for international students;
3. instructions for using eBilim;
4. information on housing rules, medical care, safety, and communication;
5. information on how to contact the dean's office, department, academic affairs office, library, and other services.

**7.3.** The student guide and other orientation materials should, where possible, cover key issues related to arrival, studies, safety, communication, financial and daily living matters, as well as everyday adaptation to life in the Kyrgyz Republic.

## **8. Academic advising for international students**

**8.1.** International students are provided with academic advising in accordance with the procedures established by local regulations of JAIU.

**8.2.** The advisor:

1. assists with the initial adaptation of international students;
2. informs them about University rules;
3. helps students navigate the academic, organizational, and social environment;
4. if necessary, refers the student to the appropriate department;
5. participates in the prevention of maladjustment and violations.

**8.3.** Specifics of academic advising for international students may be further regulated by the regulations on academic advising at JAIU.

## **9. Powers of Structural Units**

**9.1.** JAIU Administration:

1. determines the general policy for supporting international students;
2. approves local regulations and action plans;
3. ensures interdepartmental coordination.

**9.2.** Vice Rector for the State Language and the relevant area of responsibility:

1. coordinates issues related to linguistic and sociocultural adaptation;
2. participates in the coordination of adaptation materials, activities, and decisions within their area of responsibility;

3. ensures cooperation between departments on issues related to the state language, the language environment, and the adaptation of international students.

### **9.3. Deans' Offices:**

1. coordinate support for international students at the faculty level;
2. receive inquiries and forward them to the appropriate departments;
3. monitor the participation of academic advisors and departments in adaptation activities.

### **9.4. Departments:**

1. participate in the academic adaptation of students;
2. facilitate understanding of academic requirements;
3. provide clarification of academic rules and course requirements as needed.

### **9.5. Academic and Information Department:**

1. provides informational and organizational support;
2. participates in the publication and updating of orientation materials in the digital environment;
3. facilitates access to eBilim and other information resources for international students.

### **9.6. Advisors and other responsible persons:**

1. conduct initial orientation;
2. participate in preventive, educational, and adaptation activities;
3. inform students of important information regarding University rules and conditions of stay.

## **10. Recording and documenting adaptation activities**

**10.1.** Activities related to the linguistic and sociocultural adaptation of international students must be recorded and documented.

### **10.2.** Supporting documents may include:

1. plans for adaptation activities;
2. programs for meetings and orientation sessions;
3. participant lists;
4. student guides and handouts;
5. reports from advisors and departments;
6. photo, video, and presentation materials;
7. logs of briefings and inquiries;
8. other records confirming the conduct of orientation activities.

**10.3.** Documents and records are stored in accordance with JAIU's file classification system and in compliance with records management and archival storage regulations.

## **11. Monitoring and Evaluation of Adaptation Effectiveness**

**11.1.** JAIU monitors the linguistic and sociocultural adaptation of international students.

**11.2.** Monitoring may include:

1. analysis of international students' participation in adaptation activities;
2. analysis of inquiries and difficulties;
3. surveys;
4. assessment of satisfaction with adaptation conditions;
5. analysis of issues related to linguistic and sociocultural integration;
6. development of corrective measures.

**11.3.** Based on the monitoring results, decisions may be made:

1. to update the Student Guide and other materials;
2. to adjust adaptation programs;
3. to expand language support;
4. to improve academic advising;
5. to organize additional activities.

## **12. Responsibility**

**12.1.** The structural units and officials of JAIU are responsible for the implementation of these Regulations within the scope of their authority.

**12.2.** Failure to implement measures for linguistic and sociocultural adaptation, untimely provision of information, lack of coordination, or inadequate support for international students shall be addressed in accordance with the procedures established by JAIU's local regulations.

## **13. Final Provisions**

**13.1.** These Regulations shall enter into force on the date of their approval.

**13.2.** Amendments and additions to these Regulations shall be made in accordance with established procedures.

**13.3.** Matters not covered by these Regulations shall be resolved in accordance with the legislation of the Kyrgyz Republic, the Charter of JAIU, and other local regulations of the University.

## APPROVAL SHEET

Document Title: Adaptation Program for International Students at JAIU

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**Change Registration Sheet**

<b>Change No.</b>	<b>Section, item</b>	<b>Summary of the change</b>	<b>Basis</b>	<b>Date of entry</b>	<b>Full Name, Position</b>	<b>Signature</b>

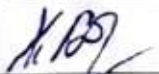
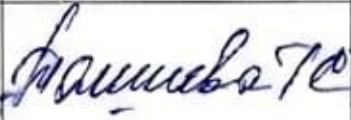







# CHANGE LOG

Change No.	Basis for Amendment	Pages	Summary of the amendment	Revision	Signature	Date
1						
2						
3						

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## APPROVAL SHEET

No	Position / Role	Full Name	Signature	Date
1	Developed by	Kanetova D.E.		29.12.25
2	Approved: head of the responsible department			29.12.25
3	Approved: Head of the Educational and Informational Department	Kanetova D.E.		29.12.25
4	Approved: leading specialist for quality	Kalmuratova A.		29.12.25
4	Approved: head of the legal affairs and human resources department / lawyer	Sydykova B.J.		29.12.25
5	Approved: vice-rector for academic affairs	Sadyrova N.A.		29.12.25
6	Approved: vice-rector for science, SR and GE	Asilova Z.A.		29.12.25
7	Endorsed / considered in the established manner	JASU Scientific Council		29.12.25.

