

# **REGULATIONS ON STUDENT SELF-GOVERNANCE AND STUDENT CLUBS OF THE JALAL-ABAD INTERNATIONAL UNIVERSITY (JAIU)**

## **1. General Provisions**

1.1. These Regulations define the goals, objectives, principles, organizational structure, and procedures for the formation and operation of student self-government bodies, as well as the procedures for the establishment and operation of student clubs and associations at JAIU (hereinafter referred to as JAIU, the University).

1.2. These Regulations have been developed in accordance with the legislation of the Kyrgyz Republic, the Charter of JAIU, the Regulations on Educational and Social Work, the Regulations on the Quality Management System (QMS), the Regulations on the Student Body, and other local acts of the University.

1.3. Student self-governance is a form of student participation in the management of the University aimed at protecting students' rights and interests and fostering their initiative, responsibility, and leadership skills.

1.4. Student clubs and associations are voluntary, self-organized groups of JAIU students formed around shared interests (academic, professional, athletic, creative, cultural, linguistic, volunteer, etc.), operating within the framework of these Regulations and the University's local bylaws.

1.5. Student self-government bodies and student clubs carry out their activities in cooperation with the JAIU administration, while adhering to standards of academic integrity, internal regulations, ethics, and the prohibition of discrimination on any grounds.

## **2. Goals and Objectives of Student Self-Governance**

2.1. The goal of student self-governance is to create a system of informed student participation in University life, to develop their civic, professional, and social engagement, and to improve the quality of the educational and extracurricular environment.

2.2. The main tasks of student self-governance are:

1. representing and protecting the rights and legitimate interests of students within the scope of its authority;
2. participating in the creation of a supportive educational and developmental environment;
3. facilitating the adaptation of first-year students and international students;
4. developing student initiative, leadership, and management skills;
5. supporting student projects, clubs, and associations;
6. participating in the organization of academic, professional, scientific, cultural, athletic, and social events;
7. promoting the development of JAIU's corporate culture and image.

## **3. Principles of Student Self-Governance and Clubs**

3.1. The activities of student self-government and student clubs are based on the principles of:

1. legality and responsibility;
2. voluntary participation of students;
3. openness, transparency, and accountability in decision-making;
4. equality of rights and opportunities for students;
5. respect for the individual and the prohibition of any form of discrimination;
6. partnership and dialogue with the University administration;
7. a focus on student development and self-realization.

3.2. The Student Self-Government is not a political or religious organization and is not authorized to engage in activities that contradict the legislation of the Kyrgyz Republic, the Charter of JAIU, and the University's local regulations.

## **4. Organizational Structure of Student Self-Government**

4.1. The structure of the JAIU Student Self-Government may include:

1. A general assembly (conference) of University students;
2. The JAIU Student Council (central body);
3. Faculty (institute) student councils;
4. dormitory student councils (if any);
5. class representatives;
6. other bodies (committees, commissions, sectors) established by decision of the JAIU Student Council in consultation with the administration.

4.2. **General Assembly (Conference) of Students:**

1. is the highest body of student self-government;
2. is convened, as a rule, at least once a year;
3. approves the main directions of student self-government activities and hears reports from the JAIU Student Council.

4.3. **The JAIU Student Council:**

1. is the permanent elected body of the University's student self-government;
2. is composed of representatives from faculties/institutes (proportional to the number of students) and elected representatives from student clubs (according to an established quota);
3. operates on the basis of these Regulations and its own Rules of Procedure, approved by the rector/vice rector overseeing educational affairs.

4.4. **Faculty Student Councils:**

1. represent the interests of students of a specific faculty;
2. interact with the dean, departments, and academic advisors;
3. participate in organizing faculty events, helping freshmen adjust, and resolving local issues.

4.5. **Academic group representatives:**

1. are elected at a group meeting;
2. serve as a liaison between students, academic advisors, the dean's office, and student self-government bodies;
3. may be included in the expanded composition of the faculty student council.

4.6. **Dormitory student councils (if available):**

1. participate in organizing daily life, leisure activities, and compliance with residence rules;
2. interact with the dormitory administration and those responsible for educational work.

## **5. Student Clubs, Associations, and Communities**

5.1. A student club (association, community) is a voluntary association of JAIU students, established at the students' initiative to pursue common interests in a specific field (science, profession, IT, art, sports, volunteering, debate, languages, culture, etc.).

5.2. A club is established subject to the following conditions:

1. there must be at least 5 active members (JAIU students);
2. the presence of an elected student leader (club president);
3. the presence of an advisor from among the faculty or staff of JAIU (in consultation with the dean/department chair);
4. the development of brief club bylaws (regulations) specifying the club's purpose, objectives, structure, and forms of activity.

5.3. Club Registration Procedure:

1. the initiators submit an application in the prescribed form to the JAIU Student Council and/or to the department responsible for educational activities;
2. the application must be accompanied by: a list of members, a draft of the club's regulations, and information about the proposed advisor;
3. After approval by the relevant faculty and endorsement by the Vice Rector for Educational and Social Work, the club is included in the JAIU Student Club Registry.

5.4. Clubs are required to:

1. operate within the framework of these Regulations and local acts of JAIU;
2. refrain from activities that contradict the University's objectives, ethical standards, and legislation;
3. Submit an annual summary report on its activities (events, participants, results).

5.5. The club may be suspended or dissolved:

1. at the initiative of the members;
2. by decision of the Student Council and the administration of JAIU in the event of systematic violations of the requirements of these Regulations or inactivity during the academic year.

## **6. Procedure for the Formation and Election of Student Self-Governing Bodies**

6.1. Members of student self-government bodies are elected from among JAIU students on democratic principles, generally for a term of one academic year (with the possibility of re-election).

6.2. Candidate requirements:

1. status as a student of JAIU with no academic debt (at the time of nomination);
2. compliance with academic integrity standards and internal regulations;
3. willingness to participate regularly in the work of the student self-government body.

6.3. Elections:

1. held by open or secret ballot (as determined by the Student Council Regulations);
2. may take the form of a general meeting, a conference, or an online vote using the University's official digital tools.

6.4. Election Results:

1. are recorded in a protocol;
2. are approved by the Vice Rector for Student Affairs and communicated to students through official communication channels.

6.5. The term of office of the elected members may be terminated early:

1. upon personal request;
2. due to expulsion or academic leave;
3. by decision of the student self-government body in the event of systematic failure to fulfill duties or gross violation of JAIU's local regulations (with subsequent approval by the administration).

## **7. Rights and Responsibilities of Student Self-Governing Bodies and Clubs**

7.1. Student self-government bodies have the right to:

1. submit proposals to the JAIU administration regarding education, daily life, leisure, and social support for students;
2. participate (through their representatives) in meetings of the Academic Council, the Rector's Office, committees, and commissions on issues affecting students' interests (within the limits established by local regulations);
3. initiate and organize events, forums, conferences, and campaigns;
4. represent JAIU at external student events (upon agreement).

7.2. Student self-government bodies are required to:

1. act in the interests of the entire student community, not individual groups;
2. adhere to professional ethics and a culture of cooperation with the administration, faculty, and students;
3. ensure that students are regularly informed about their activities;
4. report annually on their work (at student conferences, to the administration, and through reporting documents).

7.3. Student clubs and associations have the right to:

1. use the University's facilities and infrastructure for events, subject to approval;
2. receive informational support (posting announcements on the website, in the LMS, and on bulletin boards);
3. participate in competitions, grants, and projects implemented or supported by JAIU.

7.4. Student clubs are required to:

1. comply with established procedures for holding events and using resources;
2. coordinate mass events with the administration (in specified cases);
3. prevent abuse, commercial, or other activities that contradict the University's objectives.

## **8. Interaction between the student government and the administration and departments of JAIU**

8.1. Interaction is based on partnership, mutual respect, and regular dialogue.

8.2. The JAIU administration:

1. provides methodological, organizational, and, where possible, resource support to student self-government and clubs;
2. involves student representatives in discussions of issues affecting students' interests;
3. informs the student government of planned changes affecting students (where possible, during the discussion stages).

8.3. Student self-government bodies:

1. participate in the work of councils, commissions, and working groups on issues of education, student development, social support, dormitories, etc. (within the limits established by local regulations);
2. serve as a channel for feedback between students and the administration.

## **9. Organizational and Resource Support for Activities**

9.1. For the activities of student self-government bodies and student clubs, JAIU may provide:

1. premises for meetings and events (by agreement);
2. access to information resources (official website, LMS, email, bulletin boards);
3. basic logistical support (subject to resource availability).

9.2. Funding for student self-government and club activities may be provided:

1. from the University's funds (based on approved budgets);
2. through grants, competitive funding, and projects;
3. through sponsorship (within the framework of legislation and local regulations);
4. from other sources that do not conflict with the legislation of the Kyrgyz Republic and the Charter of JAIU.

9.3. The use of financial resources is carried out transparently, with accountability to the University administration and, if necessary, to the Student Council.

## **10. Documentation and Reporting**

10.1. Student self-government bodies and registered student clubs maintain the following documentation:

1. meeting minutes;
2. work plans (annual, semester);
3. reports on events held;
4. lists of activists and members.

10.2. The annual report of the JAIU Student Council:

1. is submitted to the vice-rector in charge of educational affairs;
2. may be submitted for discussion by the Academic Council of JAIU or the Student Conference.

10.3. Reporting by student clubs:

1. a brief summary report for the academic year (events, participation, results);
2. if necessary, a detailed report for participation in competitions and projects.

## **11. Final Provisions**

11.1. These Regulations are approved by the Academic Council of JAIU and take effect upon the issuance of an order by the rector.

11.2. Amendments and additions to these Regulations shall be made at the initiative of:

1. the Rector;
2. the Vice Rector responsible for educational and social work;
3. the Student Council of JAIU;
4. the deans of the faculties,

and are approved in accordance with established procedures.

11.3. Matters not covered by these Regulations shall be resolved in accordance with the current legislation of the Kyrgyz Republic, the Charter of JAIU, and other local regulations of the University.

## **Appendix 1**

### **REGULATIONS ON THE STUDENT CLUB “ \_\_\_\_\_ ” OF THE JALAL-ABAD INTERNATIONAL UNIVERSITY (JAIU)**

#### **1. General Provisions**

1.1. The “ \_\_\_\_\_ ” Student Club (hereinafter referred to as the Club) is a voluntary association of JAIU students based on shared interests, operating in accordance with the Regulations on Student Self-Governance and Student Clubs at JAIU and these Regulations.

1.2. The Club is not a legal entity, does not engage in commercial activities, and is not established for profit.

1.3. In its activities, the Club is guided by the legislation of the Kyrgyz Republic, the Charter of JAIU, local regulations of the University, and these Regulations.

1.4. The Club is established within the faculty/department/structural unit \_\_\_\_\_ (specify), with organizational and methodological support from an advisor selected from among the teaching staff or employees of JAIU.

#### **2. Goals and Objectives of the Club**

2.1. The main objective of the Club:  
briefly state (for example: “developing students’ professional and creative competencies in the field of \_\_\_\_\_”).

2.2. Main tasks:

2.2.1. Deepening students’ knowledge and skills in the field of \_\_\_\_\_.

2.2.2. Organizing and conducting events (workshops, master classes, competitions, projects, etc.).

2.2.3. Developing participants’ teamwork, leadership, and communication skills.

2.2.4. Participating in JAIU events and external projects related to the Club’s focus.

2.2.5. Promoting a positive image of JAIU and the student community.

#### **3. Club Members, Rights, and Responsibilities**

3.1. Club members may be JAIU students (of all years and forms of study) who have submitted an application for membership and agree to these Regulations.

3.2. A Club member has the right to:

1. participate in Club meetings and events;
2. make proposals regarding the work plan;
3. elect and be elected to the Club’s governing bodies;
4. receive information about the Club’s activities.

3.3. A Club member is obligated to:

1. comply with ethical standards, the internal regulations of JAIU, and these Bylaws;
2. actively participate in the Club's activities;
3. carry out tasks assigned at Club meetings;
4. treat other members and partners with respect.

3.4. A member may be expelled from the Club by a decision of the Club's executive committee in the event of systematic non-participation in the Club's activities and/or violation of the rules of conduct (as recorded in the minutes).

## **4. Club Management**

4.1. The Club is managed by:

1. The General Meeting of Club members;
2. The Club Chair (Leader);
3. if necessary—the Vice Chair, Secretary, and heads of divisions (sectors).

4.2. The General Meeting of the Club:

1. determines the main areas of activity;
2. approves the work plan;
3. elects the Chair and the Club's executive committee;
4. hears reports on activities.

4.3. Club Chair:

1. organizes the Club's work;
2. represents the Club in its interactions with the JAIU administration, the Student Council, and external partners;
3. is responsible for compliance with these Bylaws;
4. initiates the preparation of an annual report on the Club's activities.

4.4. Club Advisor:

1. provides methodological and organizational support;
2. facilitates the coordination of events and interaction with JAIU departments;
3. does not interfere in the election of student leaders, except in cases of gross violations of the rules.

## **5. Organization of Activities**

5.1. The Club operates based on an annual/semester work plan, approved at a general meeting and coordinated with the department overseeing educational activities.

5.2. Main forms of work:

1. Club meetings;
2. project activities;
3. thematic meetings, lectures, seminars;
4. contests, festivals, competitions;
5. participation in volunteer and social initiatives.

5.3. Events extending beyond the scope of the faculty/JAIU must be approved by the University administration (in accordance with established procedures).

## **6. Documentation and Reporting**

6.1. The club maintains:

1. a list of members;
2. work plans;
3. brief minutes of major meetings (where possible);
4. an annual activity report in the prescribed format.

6.2. The report for the academic year is submitted to the Student Council of JAIU and/or the department responsible for educational and social work.

## **7. Final Provisions**

7.1. These Regulations are approved by the Student Council of JAIU and coordinated with the Vice Rector overseeing educational work.

7.2. Amendments and additions to the Club's Bylaws shall be adopted by the general meeting of members and are subject to approval in accordance with established procedures.

## Appendix 2

### Application Form for Registration of a Student Club

To the Rector of JAIU

from \_\_\_\_\_

(Full Name, Year, Class, Major/Program)

#### APPLICATION for the Registration of a Student Club

I hereby request the registration of the student club “ \_\_\_\_\_ ”  
in the field (subject area/scope of activity):

Proposed club base (faculty/department/center):

Club President (student leader):

Full Name \_\_\_\_\_

Year, class, major \_\_\_\_\_

Contact phone number, email \_\_\_\_\_

Club Advisor (Faculty Member/JAIU Staff):

Full Name \_\_\_\_\_

Position, Department/Division \_\_\_\_\_

(Advisor’s approval: signature, date) \_\_\_\_\_

Brief description of the club’s goals and objectives (2–4 sentences):

Expected main activities:

academic / professional events

creative / cultural events

sports events

Volunteer / social activities

Other (please specify): \_\_\_\_\_

A list of participants (minimum 5 people) is attached.

The draft club bylaws are attached.

“” \_\_\_\_\_ 20 Signature of applicant \_\_\_\_\_

**Dean’s approval (if the club is a faculty club):**

I support / do not support (check as appropriate).

Signature \_\_\_\_\_ /Full Name/ Date «» \_\_\_\_\_ 20

**Conclusion of the JAIU Student Council:**

Recommend for registration

Reject (reason): \_\_\_\_\_

Signature of the Student Council Chair \_\_\_\_\_ /Full Name/ Date «» \_\_\_\_\_ 20

**Decision of the Vice Rector in charge of educational affairs:**

Register the club “ \_\_\_\_\_ ”

Reject (reasons): \_\_\_\_\_

Signature \_\_\_\_\_ /Full Name/ Date «» \_\_\_\_\_ 20

## Appendix 3

**Form for the JAIU Student Club Registry**  
(convenient to maintain in Excel / eBilim)

No.	Club Name	Field (academic, creative, sports, volunteer, etc.)	Affiliation (faculty/department/center)	President (Full Name, Year, Major)	Advisor (Full Name, Position)	Date of registration	Number of participants	Main activities (brief)	Status (active/suspended/dissolved)	Report for the current year (yes/no, date)
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## Appendix 4

### Student Club Annual Report Form

#### REPORT

on the activities of the student club “ \_\_\_\_\_ ”  
for the 20\_\_ / 20\_\_ academic year

#### 1. General Information

1. Club affiliation (faculty/department/division): \_\_\_\_\_
2. Club President (Full Name, Year, Major): \_\_\_\_\_
3. Club Advisor (Full Name, Position, Department): \_\_\_\_\_
4. Total number of members: \_\_\_\_\_ people.

#### 1. The club's main areas of focus

(check and briefly describe each main area)

1. Academic and professional: \_\_\_\_\_
2. Creative and cultural: \_\_\_\_\_
3. Sports: \_\_\_\_\_
4. Volunteer / Social: \_\_\_\_\_
5. Other: \_\_\_\_\_

#### 1. Events Held

Table of major events for the academic year:

No.	Date	Event Name	Format (in-person/online)	Brief objective	Number of participants (JAIU students / external)	Partners / Venue (if applicable)	Brief results (feedback, diplomas, certificates, etc.)
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1. **Participation of the club and its members in external events**

(competitions, conferences, festivals, forums, championships, etc.)

No.	Event (name, level)	Date	Format of participation	Achievements (placements, certificates, awards)
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1. **Analysis and evaluation of the club's work**

1. Strengths of the club's work during the reporting year:

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2. Main challenges and issues:

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3. Suggestions for the club's development and improving operating conditions:

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1. **Planned priorities for the coming year**

(2–5 key areas)

**Signatures:**

Club President \_\_\_\_\_ /Full Name/ «» \_\_\_\_\_ 20

Club Advisor \_\_\_\_\_ /Full Name/ «» \_\_\_\_\_ 20

Approved by the Student Council of JAIU / the department responsible for educational activities:

Signature \_\_\_\_\_ /Full Name/ Date «» \_\_\_\_\_ 20

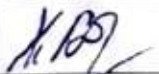
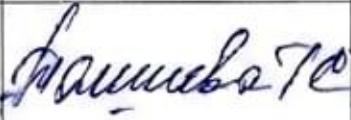







# CHANGE LOG

Change No.	Basis for Amendment	Pages	Summary of the amendment	Revision	Signature	Date
1						
2						
3						

Edition: 1000

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## APPROVAL SHEET

No	Position / Role	Full Name	Signature	Date
1	Developed by	Kanetova D.E.		29.12.25
2	Approved: head of the responsible department			29.12.25
3	Approved: Head of the Educational and Informational Department	Kanetova D.E.		29.12.25
4	Approved: leading specialist for quality	Kalmuratova A.		29.12.25
4	Approved: head of the legal affairs and human resources department / lawyer	Sydykova B.J.		29.12.25
5	Approved: vice-rector for academic affairs	Sadyrova N.A.		29.12.25
6	Approved: vice-rector for science, SR and GE	Asilova Z.A.		29.12.25
7	Endorsed / considered in the established manner	JASU Scientific Council		29.12.25.

