

REGULATIONS ON SOCIAL SUPPORT FOR STUDENTS OF THE JALAL-ABAD INTERNATIONAL UNIVERSITY (JAIU)

1. General Provisions

1.1. These Regulations define the goals, objectives, categories of recipients, types, and procedures for the assignment and implementation of social support measures for students of JAIU.

1.2. These Regulations have been developed in accordance with the legislation of the Kyrgyz Republic, the Charter of JAIU, the Regulations on Educational and Social Work, the Regulations on Scholarship Provision, the Regulations on Dormitories, the Regulations on the Quality Management System (QMS), and other local regulatory acts of the University.

1.3. Social support for JAIU students is aimed at creating conditions for the accessibility and continuity of education, mitigating the impact of adverse socio-economic factors, supporting students from socially vulnerable groups, and encouraging their academic and social success.

1.4. These Regulations apply to all students of JAIU (regardless of citizenship, form of study, and source of funding), to the extent that they do not conflict with applicable laws and concluded study agreements.

1.5. Specific amounts of payments, benefits, quotas, and other quantitative indicators for types of social support are established by orders of the Rector of JAIU and/or separate local acts (annexes to these Regulations).

2. Goals and Objectives of Social Support

2.1. The objective of social support is to ensure equal access to education, retain the student body, and reduce the risk of student withdrawal due to non-academic, primarily socio-economic, reasons.

2.2. Main objectives of social support:

2.2.1. Identifying students who are in difficult life situations and in need of assistance.

2.2.2. Providing targeted financial, practical, and other forms of support to the students most in need.

2.2.3. Supporting students from socially vulnerable groups (orphans, individuals with disabilities, low-income families, etc.).

2.2.4. Creating conditions that allow students to balance their studies with family responsibilities, work, and medical treatment.

2.2.5. Reducing social stress and preventing withdrawals due to social and domestic reasons.

3. Categories of students eligible for social support

3.1. Social support is provided on a priority basis to the following categories of students (subject to the provision of supporting documents):

1. orphans and students without parental care;
2. students with disabilities (in accordance with the established disability category/status);
3. students from low-income families;
4. students from large families;
5. students who are children of single parents or students facing difficult life circumstances (death of a breadwinner, serious illness, emergency, relocation, etc.);
6. students who are orphans or under guardianship/custody;
7. students raising young children, including single mothers/fathers;
8. international students facing a life crisis (as determined by the commission);
9. students affected by emergencies (natural disasters, etc.).

3.2. Other categories may also be classified as students in need of social assistance by decision of the JAIU Social (Scholarship) Commission, taking into account specific circumstances.

3.3. Belonging to one of these categories does not guarantee the provision of all types of support, but is taken into account when reviewing applications and allocating limited resources.

4. Types of Social Support for Students

4.1. The following types of social support may be provided at JAIU (separately or in combination):

4.1.1. Financial assistance

1. one-time payments (targeted financial assistance in difficult life situations);
2. periodic payments (within the University's budgetary/extrabudgetary capabilities).

4.1.2. Tuition Waivers

1. full or partial exemption from tuition fees;
2. installment payments under the tuition agreement;
3. temporary reduction in tuition fees (under an agreed plan).

4.1.3. Scholarship Support

1. social scholarships (subject to the availability of relevant funding sources and the Scholarship Regulations);
2. Increased scholarships for socially active and successful students from vulnerable groups.

4.1.4. Dormitory and living conditions

1. provision of dormitory housing on preferential terms;
2. priority accommodation for students from disadvantaged groups;
3. partial reimbursement of accommodation costs (subject to available resources and relevant decisions).

4.1.5. **Meals and transportation** (if provided for by local regulations and within the capabilities of JAIU)

1. subsidized meals (partial cost reimbursement, special cards, meal plans);
2. transportation benefits or support (subject to agreements with carriers or internal programs).

4.1.6. Psychological and social support

1. free (for students) counseling by a psychologist and/or social worker;
2. support in crisis situations;
3. assistance with adapting to academic life, including for international students.

4.1.7. Additional types of support

1. assistance with employment (part-time work, part-time jobs within JAIU departments, volunteer projects with possible compensation);
2. assistance in preparing documents to receive government social benefits;
3. other measures approved by decisions of the Academic Council and orders of the rector.

5. Sources of funding for social support

5.1. Funding for student social support may be provided from:

1. funds from the JAIU budget (if available);
2. the University's extrabudgetary funds (revenue from paid services, etc., in the established proportion);
3. targeted grants and student support programs;
4. charitable contributions and donations (within the framework of the law);
5. other sources not prohibited by law.

5.2. The allocation of funds for social support is carried out on the basis of approved budgets and decisions of the relevant committees, with mandatory financial reporting.

6. Governing and Decision-Making Bodies

6.1. The Rector of JAIU exercises overall management of the student social support system.

6.2. The following bodies are established/operate to review applications and make decisions:

1. **The JAIU Social (Scholarship) Commission** – at the university level;
2. if necessary – **faculty commissions** on social issues (advisory level).

6.3. The JAIU Social (Scholarship) Commission:

1. reviews student applications and accompanying documents;
2. makes decisions regarding the type and amount of social support;
3. formulates proposals for adjusting the amount of funding;
4. keeps meeting minutes and ensures that decisions are documented.

6.4. The composition of the committee is approved by order of the rector and includes representatives of the administration, deans' offices, the financial department, the legal department, the educational and social work department, and, if necessary, the student government.

7. Procedure for Applying for Social Support

7.1. To receive social support, a student submits a standard application form to the dean's office or the department responsible for social work (depending on the established procedure).

7.2. Supporting documents must be attached to the application (depending on the category and type of assistance requested), for example:

1. copies of death certificates for parents/breadwinners;
2. a disability certificate;
3. certificates regarding family composition, income, and low-income status (if available from the relevant authorities);
4. certificate of the child's disability (if the student is a parent);
5. documents confirming an emergency situation (certificate from the Ministry of Emergency Situations, reports, medical documents, etc.);
6. other documents confirming a difficult life situation.

7.3. If necessary, a **social and living conditions assessment** may be conducted (visit to the place of residence, preparation of a report in the approved form).

7.4. The application and supporting documents are registered and forwarded to the Social (Scholarship) Committee for review.

7.5. The review period for the application generally **does not exceed 15 business days** from the date of submission of the complete set of documents, unless otherwise specified by order of the rector (in urgent cases, the review period may be shortened).

8. Decision-Making and Notifying Students

8.1. Based on the results of the review, the committee makes one of the following decisions:

1. to grant social support (specifying the type, amount, and duration);
2. to deny support (specifying the reasons);
3. to request additional documents or information.

8.2. The commission's decisions are recorded in minutes and put into effect **by an order of the rector** or an authorized representative.

8.3. The student is informed of the decision:

1. through the dean's office;
2. and/or through the department responsible for social work;
3. if available – via the personal account in LMS / eBilim or other official digital channels.

8.4. In the event of a rejection, the student has the right to resubmit the application if circumstances change or if additional documents become available.

9. Rights and Responsibilities of Students and the University

9.1. A student applying for financial aid has the right to:

1. to an objective and confidential review of their application;
2. to receive information about the available types of financial aid and the procedure for obtaining it;
3. to appeal the commission's decision in accordance with established procedures.

9.2. Students are required to:

1. provide accurate information and documents;
2. to promptly inform the University of any changes in circumstances (improvement/deterioration of financial situation, etc.);
3. comply with the standards of academic integrity and the University's internal regulations.

9.3. The University has the right to:

1. request additional documents and information necessary for an objective review of the application;
2. verify the accuracy of the information provided (within the limits of the law and ethical standards);
3. review and revoke social support measures if inaccurate information or abuse is detected.

9.4. The University is obligated to:

1. ensure the transparency and documentation of social support procedures;
2. maintain the confidentiality of students' personal data;
3. use allocated funds for their intended purpose.

10. Monitoring, Review, and Termination of Social Support Measures

10.1. Monitoring of the targeted use of funds allocated for social support is carried out by the financial department and the audit bodies of JAIU in accordance with internal regulations.

10.2. Social support measures may be reviewed:

1. due to a change in the student's socioeconomic status;
2. in the event of a change in the amount of funding;
3. if the student changes to a different form of study or status (academic leave, withdrawal, etc.).

10.3. Grounds for terminating the provision of social support:

1. expiration of the period for which support was granted;
2. improvement in financial circumstances or loss of the status entitling the student to the benefit;
3. the student's expulsion from JAIU;
4. provision of knowingly false information or documents;
5. a gross violation by the student of internal regulations resulting in disciplinary action (as determined by the administration and the committee).

11. Final Provisions

11.1. These Regulations are approved by the Academic Council of JAIU and enter into force by order of the rector.

11.2. Amendments and additions to these Regulations shall be made at the initiative of the Rector, the Vice Rector for Educational and Social Affairs, the deans, and the student government, and shall be approved in accordance with established procedures.

11.3. Matters not covered by these Regulations shall be governed in accordance with the current legislation of the Kyrgyz Republic, the Charter of JAIU, and other local regulations of the University.

Application Form for Social Support

**To the Rector
of Jalal-Abad International University (JAIU)**

From the student _____
(Full Name)

Faculty _____

Year _____, Class _____, Major _____

Form of study: full-time part-time other _____

**APPLICATION
for the provision of social support**

I request that you consider providing me with social support in the form of (check or underline as appropriate):

- targeted financial assistance;
- tuition assistance (full / partial);
- installment plan for tuition;
- provision / retention of a dormitory room on preferential terms;
- a social scholarship / supplement (if a relevant program is available);
- other forms (specify): _____.

Reason for the request (briefly describe the situation):

Category:

- orphans / children without parental care;
- students with disabilities;
- students from low-income families;
- students from large families;
- students raising a child (children);
- international students in difficult life situations;
- Other (specify): _____

I am / I am not (check the appropriate box).

List of attached documents:

1. _____
2. _____
3. _____

I have been warned about providing knowingly false information.

“” _____ 20 Signature _____ /Full Name/

Dean's Office Approval (if necessary):

Dean's Office Opinion: Approve Deny (reason below)

Signature of the Dean _____ /Full Name/ " " _____ 20

Appendix 2

Form for the Student's Social and Living Conditions Assessment (for social affairs committees)

REPORT of the student's social and living conditions survey

Jalal-Abad, "" _____ 20

We, the undersigned members of the committee:

1. _____
(Full Name, Position)
2. _____
3. _____

have drawn up this report on the following:

1. Information about the student

1. Student's full name: _____
2. Faculty, year, class: _____
3. Educational program: _____
4. Form of study: full-time part-time other _____
5. Contact phone number: _____

2. Family composition and social status

1. Residential address: _____
2. Family members (full name, relationship, age, employment status, approximate income):

3. Category (if applicable):

- orphan / child without parental care
- child from a large family
- student with a disability
- student from a low-income family
- Student-parent / single parent
- Other status: _____

3. Housing and living conditions

1. Type of housing: owned rented JAIU dormitory
 other (specify): _____
2. Number of rooms: _____
3. Number of people living together: _____

Brief description of conditions (heating, water, sanitary conditions, technical condition):

4. Financial situation

1. Main sources of family income:

2. Estimated total family income (in words): _____ som/month

3. Additional expenses (medical treatment, rent, loans, etc.):

5. Academic and social profile of the student

1. Academic performance: high average below average

2. Academic debts: none yes (specify):

3. Class attendance: satisfactory problematic

4. Participation in community/volunteer activities:

active occasional does not participate

Special circumstances (health, family situation, emergencies, etc.):

6. Commission's Conclusion and Recommendations

Based on the assessment, the committee considers it appropriate to:

provide targeted financial assistance in the amount of _____ som;

provide (full/partial) tuition assistance;

provide/retain a place in the dormitory on preferential terms;

recommend the award of a social scholarship (if a program is available);

refer the student to a psychologist / support service;

Other: _____

Brief justification:

Committee members:

1. _____ /Full Name/ Signature _____

2. _____ /Full Name/ Signature _____

3. _____ /Full Name/ Signature _____

I have read and understood this document:

Student _____ /Full Name/ Signature _____

Appendix 3

Template for the registry of student social support recipients (for Excel / eBilim)

REGISTER of recipients of social support for students at JAIU for _____ (academic year / period)

No.	Student's Full Name	Faculty, Year, Classes	Category (orphan, low-income, disability, etc.)	Type of support (financial aid, payment discount, general, etc.)	Amount/ extent of support (rubles, % of tuition, etc.)	Validity period (from _____ to _____)	Source of funding (JAIU budget, extrabudgetary, grant, etc.)	Basis (application, act, certificates)	Commission decision (Minutes No., date)	Rect or's order (No., date)	Status (active / completed / terminated)
1											
2											

If necessary, columns can be added: *Comments, Student Notification, Confirmation of Funds Received, etc.*

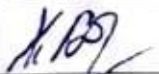
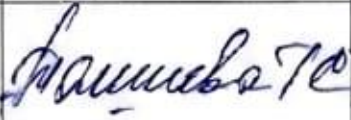






CHANGE LOG

Change No.	Basis for Amendment	Pages	Summary of the amendment	Revision	Signature	Date
1						
2						
3						

Edition: 1000

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APPROVAL SHEET

No	Position / Role	Full Name	Signature	Date
1	Developed by	Kanetova D.E.		29.12.25
2	Approved: head of the responsible department			29.12.25
3	Approved: Head of the Educational and Informational Department	Kanetova D.E.		29.12.25
4	Approved: leading specialist for quality	Kalmuratova A.		29.12.25
4	Approved: head of the legal affairs and human resources department / lawyer	Sydykova B.J.		29.12.25
5	Approved: vice-rector for academic affairs	Sadyrova N.A.		29.12.25
6	Approved: vice-rector for science, SR and GE	Asilova Z.A.		29.12.25
7	Endorsed / considered in the established manner	JASU Scientific Council		29.12.25.

