

CODE

of Academic Integrity at JAIU

1. General Provisions

1.1. This Code of Academic Integrity of JAIU (hereinafter referred to as **the Code**) establishes the fundamental principles, standards, and rules of academically honest conduct at JAIU.

1.2. The Code is an internal regulatory document of the university and is binding on students, faculty, researchers, administrative staff, and other persons involved in the university's educational, scientific, pedagogical, and assessment activities.

1.3. The Code aims to foster a culture of integrity, responsibility, respect for knowledge, the results of intellectual work, and fair assessment of achievements at the university.

1.4. Academic integrity is an integral part of the university's internal system for ensuring the quality of education, research ethics, and academic reputation.

1.5. The Code applies to:

1. the completion of academic assignments;
2. ongoing, midterm, and final assessments;
3. the preparation of written papers;
4. completion of practical, laboratory, term, and final projects;
5. the preparation of scientific publications, presentations, reports, and research papers;
6. use of digital and information resources;
7. interaction among participants in the educational process within the academic environment.

2. Purpose and Objectives of the Code

2.1. The purpose of the Code is to establish uniform standards of academic integrity and to prevent violations in the university's educational and research activities.

2.2. The main objectives of the Code are:

1. to reinforce the principles of academic integrity;
2. establishing uniform standards of conduct for all participants in the educational process;
3. preventing plagiarism, cheating, falsification, and other violations;
4. ensuring the objectivity and fairness of assessment;
5. developing a culture of conscientious use of information and the results of intellectual work;

6. regulating the ethical use of digital tools, including artificial intelligence systems;
7. establishing a framework for responding to cases of academic dishonesty.

3. Fundamental Principles of Academic Integrity

3.1. Academic integrity at the university is based on the following principles:

1. integrity;
2. independence;
3. objectivity;
4. fairness;
5. accountability;
6. transparency;
7. respect for intellectual work;
8. reliability of the results presented;
9. prohibition of cheating and forgery;
10. equality of academic requirements for all participants in the educational process.

3.2. Adherence to academic integrity means that learning outcomes, assessments, conclusions, texts, calculations, research, and other academic results must reflect the actual contribution, knowledge, and actions of the person presenting them.

4. Key Concepts

4.1. Academic integrity is the set of ethical and normative principles governing conscientious conduct in learning, teaching, assessment, research, and educational and methodological activities.

4.2. Plagiarism is the use of another person's text, ideas, data, results, images, tables, diagrams, translations, conclusions, or other materials without properly citing the source or by creating a false impression regarding their authorship.

4.3. Cheating is the use of unauthorized sources, prompts, materials, devices, answers from others, or other methods of dishonestly obtaining results when completing academic assignments and taking exams.

4.4. Falsification — the intentional distortion, substitution, or misrepresentation of facts, data, results, documents, sources, or evidence.

4.5. Fabrication — the creation of non-existent data, results, sources, observations, calculations, or other materials presented as real.

4.6. Plagiarism — presenting another person's work, results, file, answer, or product as one's own.

4.7. Unethical Aiding — assisting another person in committing a violation of academic integrity, including providing answers, completing work for another person, organizing cheating, and other similar actions.

4.8. Self-plagiarism — the reuse of one's own previously submitted materials without indicating their prior use, if this misleads regarding the novelty and originality of the work.

4.9. Ethical use of digital tools — the use of digital services, software, and artificial intelligence systems within permissible limits, without substituting one's own educational, research, or assessment activities and in compliance with established rules.

5. Standards of Academic Integrity for Students

5.1. Students are required to:

1. complete assignments independently, unless otherwise explicitly specified by the assignment format;
2. use information sources in good faith;
3. properly format borrowings, quotations, references, and the list of sources used;
4. present accurate results of their work;
5. comply with the rules governing classes, assessments, and examination procedures;
6. not to use prohibited materials or devices;
7. respect the academic rights of other students and faculty members.

5.2. Students are prohibited from:

1. cheat;
2. pass or receive answers during an assessment;
3. present someone else's work as their own;
4. use forged certificates, documents, or results;
5. falsify data from practical, laboratory, research, or other assignments;
6. use unauthorized electronic devices and digital services;
7. mislead the instructor regarding the authorship, scope, or nature of one's work;
8. obstruct the objective assessment of knowledge.

6. Standards of Academic Integrity for Faculty and Staff

6.1. University faculty and staff are required to:

1. adhere to standards of academic, professional, and pedagogical ethics;
2. ensure transparency in assignment requirements and grading;
3. inform students of academic integrity requirements;
4. objectively evaluate learning outcomes;
5. prevent discrimination, bias, and abuse of authority;
6. use sources and the results of others' work in good faith;
7. not to claim credit for the work of students or colleagues;

8. prevent the falsification of educational, scientific, and reporting information;
9. foster and uphold a culture of integrity in the academic environment.

6.2. Faculty and staff are prohibited from:

1. knowingly ignore obvious violations of academic integrity;
2. allow for biased evaluation;
3. create conditions for inequality or unfair advantage;
4. use others' materials without citing the source;
5. provoke or encourage violations of academic integrity;
6. use students' work without legal or ethical justification.

7. Major Forms of Academic Dishonesty

7.1. Violations of academic integrity include:

1. plagiarism;
2. cheating;
3. forgery;
4. fabrication;
5. falsification;
6. unethical collaboration;
7. self-plagiarism;
8. use of unauthorized materials, devices, or services;
9. impersonation while performing work or taking an exam;
10. illegal acquisition, distribution, or use of assessment materials;
11. other actions contrary to the principles of integrity, independence, and the authenticity of academic results.

7.2. Specific forms of violations may be further defined in the regulations on assessment, testing, examinations, written assignments, research activities, and other local university policies.

8. Use of Artificial Intelligence and Digital Tools

8.1. The use of digital tools, including artificial intelligence systems, is permitted only to the extent that it does not violate the requirements of independence, integrity, and academic honesty.

8.2. The use of artificial intelligence and other digital tools is not permitted:

1. to completely replace independent completion of an assignment;
2. to create a false impression of personal authorship of the material;
3. to circumvent established rules for assessing knowledge;
4. to generate answers during an exam, test, assessment, or other form of evaluation, unless permitted;

5. to fabricate data, references, results, sources, or conclusions.

8.3. If a faculty member, department, educational program, or university permits the use of artificial intelligence in completing a specific assignment, the conditions for such use must be specified in advance.

8.4. When the use of artificial intelligence is permitted, the student or employee is obligated to maintain intellectual responsibility for the content of the submitted result, its correctness, reliability, verifiability, and alignment with the assignment's objective.

9. Prevention of Academic Dishonesty

9.1. The University ensures the prevention of academic dishonesty by:

1. informing students and staff about the requirements of the Code;
2. incorporating issues of academic integrity into educational and mentoring activities;
3. developing clear rules for assessment and assignment completion;
4. using methodological guidelines for citation and formatting of work;
5. explaining the rules for using digital tools;
6. conducting informational, educational, and preventive activities;
7. creating an atmosphere of zero tolerance for academic dishonesty.

9.2. Instructors are required to explain to students in advance the requirements for independent work, acceptable sources, the use of digital tools, and the consequences of violations.

10. Procedure for Responding to Violations

10.1. Upon identifying signs of a violation of academic integrity, the authorized person, instructor, committee, or department shall document the relevant fact in accordance with established procedures.

10.2. The review of the case must be based on the principles of:

1. objectivity;
2. sufficiency of evidence;
3. proportionality of the response;
4. documentation;
5. prohibition of arbitrary accusations.

10.3. Depending on the nature of the violation, the following may be used:

1. a warning;
2. cancellation of the task result;
3. cancellation of the assessment result;
4. referral of the work for revision with a record of the violation;

5. retaking the relevant form of assessment;
6. review at a meeting of the department, dean's office, committee, or other authorized body;
7. application of academic sanctions in accordance with the university's internal regulations.

10.4. The procedure for reviewing violations and specific disciplinary measures may be further regulated by separate local university regulations.

11. Academic Sanctions and Response Measures

11.1. Response measures shall depend on:

1. the nature of the violation;
2. the severity of the violation;
3. the form of assessment or type of work;
4. whether it is a repeat offense;
5. the consequences of the violation.

11.2. The University believes that the purpose of its response is not only to document the violation, but also to prevent recurrence, restore justice, and strengthen a culture of integrity.

11.3. Repeated, gross, or systematic violations are considered circumstances requiring a more severe response within the scope of the University's authority and its internal regulations.

12. Rights and Responsibilities of Participants

12.1. Participants in the educational process have the right to:

1. be informed of academic integrity requirements;
2. receive clarification on contentious issues;
3. rely on an objective and fair review of the situation;
4. be informed about the rules for using digital tools and AI;
5. to address issues related to violations of academic integrity in accordance with established procedures.

12.2. Participants in the educational process are required to:

1. comply with the provisions of this Code;
2. refrain from actions that undermine confidence in learning outcomes and assessments;
3. promote the creation of an honest academic environment;
4. respect the rights of other participants in the educational process.

13. The University's Role in Fostering a Culture of Academic Integrity

13.1. The University creates the organizational, informational, and methodological conditions for the development of a culture of academic integrity.

13.2. The university shall develop:

1. uniform approaches to preventing violations;
2. transparent assessment rules;
3. methodological support for academic writing;
4. a culture of proper use of sources;
5. the practice of responsible use of digital tools;
6. discussion of academic integrity as a core value of the university environment.

14. Documentation and Communication

14.1. The Code shall be communicated to students, faculty, staff, and other interested parties through the university's official information channels.

14.2. If necessary, the university may develop:

1. guidelines;
2. methodological guidelines;
3. notification forms;
4. violation reports;
5. checklists for preventing violations;
6. other materials aimed at implementing this Code.

15. Final Provisions

15.1. This Code shall enter into force upon approval in accordance with established procedures.

15.2. Amendments and additions to this Code shall be made in accordance with the procedures established by the university.

15.3. Matters not covered by this Code shall be resolved in accordance with the university's internal regulatory documents and established practices for ensuring the quality of education and academic ethics.

15.4. The appendices are an integral part of this Code.

Appendix 1

Major Forms of Academic Dishonesty

No.	Form of Violation	Brief Description
1	Plagiarism	Use of others' materials without proper citation
2	Cheating	Use of unauthorized sources, hints, devices, or answers
3	Fabrication	Presenting someone else's work or results as one's own
4	Fabrication	Distortion of facts, data, results, documents, or evidence
5	Fabrication	Creation of non-existent data, sources, or results
6	Unscrupulous assistance	Assisting another person in committing a violation
7	Self-plagiarism	Reuse of one's own previously submitted materials without proper citation
8	Impersonation	Completing work or taking an exam on behalf of another person
9	Unauthorized use of assessment materials	Obtaining, transmitting, or using confidential test materials
10	Unethical use of digital services	Use of digital tools in violation of the rules of independence and integrity

Appendix 2

Examples of unacceptable use of artificial intelligence

1. Submitting fully generated text as one's own independent work without the instructor's permission.
2. Using AI to take an exam, test, quiz, or other form of assessment without permission.
3. Generating non-existent sources, data, citations, results, or references.
4. Using AI to conceal plagiarism or disguise someone else's text.
5. Completely replacing one's own analytical, research, or written work with the output of a digital service.
6. Using AI in assignments that explicitly require individual, independent completion without outside assistance.

Appendix 3

Memo to Participants in the Educational Process on Academic Integrity

Participants in the educational process are required to:

1. complete assignments independently, unless otherwise specified by the assignment format;
2. properly cite sources;
3. not use prohibited materials or devices;
4. not to claim others' work as their own;
5. not distort data and facts;
6. adhere to the rules of objective and honest interaction in the academic environment;
7. use digital tools responsibly.

APPROVAL FORM

for the document

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JAIU Code of Academic Integrity

No.	Position	Full Name	Signature	Date
1	Prepared by: Head of the Training and Information Department	D.E. Kanetova		
2	Approved by: Vice Rector for Academic Affairs	_____		
3	Approved by: Vice Rector for Quality and Clinical Affairs	_____		
4	Approved by: Head of the Legal and Human Resources Department	_____		
5	Approved by: Dean of the Faculty*	_____		
6	Approved by: Chair of the Quality Council / Authorized Representative for Academic Policy*	_____		
7	Approved by: Rector of JAIU	M.R. Narbayev		

***To be specified as necessary, depending on the internal approval procedure.**

CHANGE REGISTRATION SHEET

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JAIU Code of Academic Integrity

Change No.	Order/Directive Number and Date	Numbers of amended clauses, sections, and appendices	Content of the amendment	Submitted by (Full Name, Position)	Signature	Date of entry
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2						
3						
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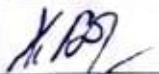
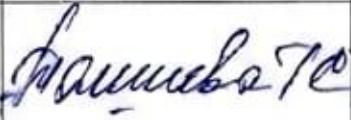







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2	Approved: head of the responsible department			29.12.25
3	Approved: Head of the Educational and Informational Department	Kanetova D.E.		29.12.25
4	Approved: leading specialist for quality	Kalmuratova A.		29.12.25
4	Approved: head of the legal affairs and human resources department / lawyer	Sydykova B.J.		29.12.25
5	Approved: vice-rector for academic affairs	Sadyrova N.A.		29.12.25
6	Approved: vice-rector for science, SR and GE	Asilova Z.A.		29.12.25
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