

## **REGULATIONS**

### **on the creation and provision of an accessible educational environment**

at Jalal-Abad International University (JAIU)

#### **1. General Provisions**

**1.1.** These Regulations on the Creation and Maintenance of an Accessible Educational Environment at Jalal-Abad International University (hereinafter referred to as the “Regulations”) define the goals, objectives, principles, basic requirements, and procedures for organizing, implementing, and improving an accessible educational environment at Jalal-Abad International University (hereinafter referred to as the “University,” JAIU).

**1.2.** These Regulations apply to all structural units of JAIU, employees, students, applicants, as well as other persons participating in the educational process and using the University’s infrastructure and services.

1.2.1. With regard to linguistic, informational, and sociocultural accessibility, these Regulations also apply to international students at JAIU who require adaptation materials, clear navigation within the digital environment, and support in a multilingual educational environment.

**1.3.** An accessible educational environment at JAIU is created and maintained to realize the equal right to education, prevent discrimination, ensure inclusivity, and create conditions for students’ full participation in educational, scientific, social, and other university activities.

**1.4.** These Regulations have been developed in accordance with:

1. The Law of the Kyrgyz Republic “On Education”;
2. The Law of the Kyrgyz Republic “On the Rights and Guarantees of Persons with Disabilities”;
3. The Regulations on Higher and Postgraduate Professional Education Institutions of the Kyrgyz Republic;
4. The Regulations on State Educational Standards for Higher and Secondary Vocational Education in the Kyrgyz Republic;
5. policy documents of the Kyrgyz Republic in the field of inclusive education, accessible environments, and human rights;
6. the Charter of JAIU;
7. other local regulatory acts of JAIU.

**1.5.** If the provisions of these Regulations conflict with the legislation of the Kyrgyz Republic, the provisions of the legislation of the Kyrgyz Republic shall apply.

**1.6.** The following key terms are used in these Regulations:

**1.6.1.** Accessible educational environment — a set of organizational, pedagogical, informational, digital, architectural, technical, and other conditions that ensure equal and safe access to education and participation in university life.

**1.6.2.** Inclusive education — ensuring equal access to education for all students, taking into account the diversity of educational needs and individual capabilities.

**1.6.3.** Special learning conditions — conditions necessary for mastering an educational program, taking into account the student's individual characteristics and educational needs.

**1.6.4.** Reasonable accommodation — necessary and appropriate modifications and measures that do not impose a disproportionate or undue burden, ensuring the realization of the right to education on an equal basis with others.

## **2. Purpose, Objectives, and Principles of an Accessible Educational Environment**

**2.1.** The purpose of these Regulations is to create and develop an accessible, safe, inclusive, and non-discriminatory educational environment at JAIU.

**2.2.** The main objectives of JAIU in the area of ensuring an accessible educational environment are:

1. creating organizational conditions for equal access to education;
2. eliminating or minimizing architectural, informational, digital, communication, and pedagogical barriers;
3. providing special learning conditions and reasonable accommodations;
4. improving the accessibility of educational resources, services, and procedures;
5. fostering a respectful and non-discriminatory university culture;
6. monitoring the effectiveness of measures taken and continuously improving the environment.

**2.3.** Ensuring an accessible educational environment at JAIU is based on the following principles:

1. legality;
2. equality of rights and opportunities;
3. respect for human dignity;
4. non-discrimination;
5. inclusivity;
6. an individualized approach;
7. confidentiality of personal information;
8. interdepartmental cooperation;
9. continuous improvement.

## **3. Categories of individuals for whom special accommodations are provided**

**3.1.** Special conditions and measures to ensure an accessible educational environment at JAIU are provided to students, applicants, and other individuals who, due to health conditions, disabilities, temporary limitations, developmental characteristics, or other objective circumstances, require additional conditions for access to education.

**3.2.** Such individuals may include:

1. persons with disabilities;
2. individuals with limited health capabilities;
3. individuals with temporary health impairments;
4. students requiring special accommodations for learning, internships, assessment, and participation in university activities;
5. other individuals in cases where this is required by the legislation of the Kyrgyz Republic and confirmed educational needs. The 2025 Law of the Kyrgyz Republic establishes guarantees of access for persons with disabilities to continuous education and necessary accommodations.

**3.3.** Special accommodations are provided based on an application, supporting documents if necessary, and taking into account the individual's actual educational needs.

#### **4. Key Areas for Ensuring an Accessible Educational Environment**

**4.1.** An accessible educational environment at JAIU is ensured in the following areas:

1. architectural accessibility;
2. information accessibility;
3. digital accessibility;
4. instructional and methodological accessibility;
5. organizational accessibility;
6. accessibility of assessment procedures;
7. accessibility of social, educational, scientific, and extracurricular activities;

language accessibility and sociocultural adaptation of international students.

**4.2.** JAIU ensures the phased improvement of an accessible educational environment within the limits of its competence, resource capabilities, and approved development plans.

#### **5. Requirements for Architectural and Infrastructure Accessibility**

**5.1.** JAIU takes measures to ensure the physical accessibility of academic buildings, entrances, lecture halls, libraries, restrooms, common areas, and other university infrastructure facilities.

**5.2.** To ensure architectural accessibility, the University shall, where necessary and feasible, provide:

1. unobstructed access to buildings and premises;
2. ramps, handrails, adapted entrances, and accessible pathways;
3. marking of traffic routes;
4. accessibility of restrooms and other sanitary facilities;
5. the provision of information in a clear and accessible format;
6. other measures aimed at reducing environmental barriers.

**5.3.** When designing, repairing, modernizing, and operating JAIU facilities, accessibility requirements must be taken into account within the limits of applicable building, sanitary, and other mandatory standards.

## **6. Requirements for Information and Digital Accessibility**

**6.1.** JAIU ensures the accessibility of official information regarding educational programs, admission policies, academic procedures, assessment, transfers, academic leaves of absence, social services, and other matters relevant to students.

**6.2.** Information posted on the official website, in the LMS, in eBilim, and on other University information resources must, whenever possible, be:

1. clear;
2. structured;
3. updated in a timely manner;
4. accessible to different categories of users.

**6.3.** When developing and using digital educational resources, e-courses, platforms, services, and documents, JAIU strives to ensure their technical and content accessibility for users with diverse educational needs.

**6.4.** The Academic and Information Department, in collaboration with the relevant departments, provides organizational support for the digital accessibility of the University's resources.

**6.5.** JAIU ensures, to the extent possible, the linguistic accessibility of key organizational information for international students, including orientation guides, instructions, navigation materials, the Student Guide, and explanations on the use of eBilim and other digital services.

**6.6.** When posting materials in the digital learning environment, consideration is given to international students' need for a clear structure, consistent section labels, bilingual or multilingual explanations, and access to orientation materials.

## **7. Requirements for the Organization of Instruction and Teaching and Learning Support**

**7.1.** The educational process at JAIU is organized with due consideration for the need to ensure the accessibility of education for individuals requiring special accommodations.

**7.2.** To ensure the accessibility of education, the following measures may be implemented:

1. adaptation of the formats in which educational materials are presented;
2. the use of e-learning and distance learning technologies;
3. modifying the format of assignments and instructions;
4. providing additional consultations;
5. the use of assistive technical and informational tools;
6. other measures that do not distort learning outcomes or the requirements of the educational program.

**7.3.** Teaching and learning materials shall, where possible, be prepared in a format that allows for their use by various categories of students.

**7.4.** When organizing internships, laboratory sessions, clinical training, independent study, and other types of educational activities, the department and the responsible units take into account the need to create safe and accessible conditions for student participation.

**7.5.** When organizing instruction for international students, departments and responsible units shall take into account the need for linguistic and organizational accessibility of instructional, methodological, and informational materials, as well as explanations of the rules governing instruction, assessment, and the completion of internships.

## **8. Accessibility of Assessment and Evaluation**

**8.1.** Procedures for ongoing, milestone, midterm, and final assessments at JAIU are organized with due regard for the need to ensure equal access for students to assessment procedures.

**8.2.** If there is a confirmed need, special conditions for taking assessments may be provided, including:

1. extended time to complete the assignment;
2. modifying the format of the assignment or response;
3. the use of technical and assistive devices;
4. a change in the location;
5. organizational support;
6. other permissible measures that do not compromise the objectivity of the assessment of learning outcomes.

**8.3.** Special assessment conditions are formalized in accordance with the procedure established by JAIU and communicated to authorized persons to the extent necessary for conducting the relevant procedure.

## **9. Procedure for Providing Special Conditions and Reasonable Accommodations**

**9.1.** To receive special conditions, the student applying for admission or their legal representative shall submit an application in accordance with the established procedure.

**9.2.** If necessary, the application shall be accompanied by documents confirming the existence of circumstances requiring the provision of special conditions.

**9.3.** The application is reviewed with the participation of the relevant departments of JAIU.

**9.4.** Based on the results of the application review, a decision may be made:

1. to grant special accommodations;
2. to grant special conditions in part;
3. to request clarification of needs and additional information;
4. to deny the request in the absence of legal or factual grounds.

**9.5.** The decision to grant special accommodations is formalized in accordance with the procedures established by JAIU's local regulations and communicated to the applicant.

**9.6.** The measures provided must be commensurate with educational needs, lawful, feasible, and must not lower the mandatory requirements for learning outcomes.

## **10. Powers of Structural Units**

**10.1.** JAIU Administration:

10.1.1. Issues regarding the linguistic and sociocultural accessibility of the environment for international students are coordinated with the participation of the Vice Rector for the State Language and the relevant academic department.

1. determines the general policy regarding an accessible educational environment;
2. approves local regulations and action plans;
3. ensures the coordination of activities among structural units.

**10.2.** Dean's Offices:

1. receive and process student inquiries;
2. coordinate the provision of special accommodations at the faculty level;
3. interact with departments, the Academic and Information Department, and other units.

**10.3.** Departments:

1. take accessibility requirements into account when organizing the educational process;
2. adapt methodological and organizational decisions within their scope of authority;

3. ensure the academically sound application of special accommodations.

#### **10.4. Academic and Information Department:**

10.4.1. The Academic and Information Department participates in the publication and updating of adaptation materials for international students on eBilim and other official digital resources of JAIU.

1. provides methodological and informational support;
2. participates in ensuring the accessibility of the digital educational environment and eBilim;
3. keeps records of organizational decisions within its competence;
4. participates in monitoring the implementation of these Regulations.

**10.5.** The Library, IT Department, administrative and support units, and other departments of JAIU ensure the implementation of accessibility measures within their respective areas of responsibility.

### **11. Monitoring, Control, and Improvement**

**11.1.** JAIU monitors the status of the accessible educational environment.

**11.2.** Monitoring may include:

1. analysis of student inquiries;
2. assessment of infrastructure accessibility;
3. analysis of the accessibility of digital and information resources;
4. assessment of the effectiveness of the special accommodations provided;
5. surveys of students and staff;
6. verification of the implementation of action plans.

**11.3.** Based on the monitoring results, recommendations are developed regarding:

1. removing identified barriers;
2. improving local regulations;
3. modernizing infrastructure;
4. improving digital services;
5. improving employee skills;
6. updating plans for the development of an accessible environment.

**11.4.** Kyrgyzstan's state programs guide government bodies and organizations toward the development of a barrier-free environment and inclusive mechanisms; therefore, the existence of internal monitoring at the university is administratively justified.

### **12. Responsibility**

**12.1.** Officials and departments of JAIU are responsible for ensuring compliance with the requirements of these Regulations within the scope of their authority.

**12.2.** Failure to implement measures to ensure an accessible educational environment, unjustified refusal to consider requests, and violation of the deadlines and procedures for providing special accommodations shall entail liability in accordance with the legislation of the Kyrgyz Republic and the local regulations of JAIU.

### **13. Final Provisions**

**13.1.** These Regulations shall enter into force on the date of their approval.

**13.2.** Amendments and additions to these Regulations shall be made in accordance with established procedures.

**13.3.** Matters not covered by these Regulations shall be resolved in accordance with the laws of the Kyrgyz Republic, the Charter of JAIU, and other local regulations of the University.

**APPROVAL SHEET**

<b>No.</b>	<b>Position</b>	<b>Full Name</b>
1	Prepared by	D.E. Kanetova
2	Approved by: Head of the responsible department	
3	Approved by: Head of the Training and Information Department	D.E. Kanetova
4	Approved by: Lead Quality Specialist	A. Kalmuratova
4	Approved by: Head of the Legal and Human Resources Department / Lawyer	Sydykova B.Z.
5	Approved by: Vice Rector for Academic Affairs	N.A. Sadyrova
6	Approved by: Vice Rector for Research, Student Affairs, and General Affairs	Z.A. Asilova
7	Approved / <b>reviewed</b> in accordance with established procedures	Academic Council of

**CHANGE REGISTRATION SHEET**

<b>Change No.</b>	<b>Basis for the change</b>	<b>Sheets (pages)</b>	<b>Summary of the change</b>
1			
2			
3			

Revision: \_\_

Effective Date: “\_” \_\_\_\_\_ 20

**Appendix 1**

**Application Form for Special Academic Accommodations**

**To the Rector of Jalal-Abad International University**

From \_\_\_\_\_

Full Name of Student / Applicant

Faculty \_\_\_\_\_

Educational Program \_\_\_\_\_

Year \_\_\_\_\_ Class \_\_\_\_\_

Contact phone number \_\_\_\_\_

Email \_\_\_\_\_

**STATEMENT**

I request special conditions for my studies / participation in the educational process due to

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_.

Required conditions:

1. \_\_\_\_\_;
2. \_\_\_\_\_;
3. \_\_\_\_\_.

Please provide special accommodations for:

1. training;
2. taking ongoing assessments;
3. taking midterm assessments;
4. final assessments;
5. completing an internship;
6. other: \_\_\_\_\_.

I am attaching the following to this application:

1. \_\_\_\_\_;
2. \_\_\_\_\_;
3. \_\_\_\_\_.

I have read and understand the terms and conditions for processing this application.

“ ” \_\_\_\_\_ 20

Signature \_\_\_\_\_ /Full Name/

## Appendix 2

### Form for the Student's Individual Special Conditions Card

Jalal-Abad International University

#### CARD

of Individual Special Conditions for Students

#### 1. General Information

1. Student's Full Name \_\_\_\_\_
2. Faculty \_\_\_\_\_
3. Educational Program \_\_\_\_\_
4. Course \_\_\_\_\_ Class \_\_\_\_\_
5. Reason for granting special accommodations \_\_\_\_\_
6. Date of request \_\_\_\_\_

#### 2. List of special accommodations

1. Conditions for access to classrooms \_\_\_\_\_
2. Conditions for access to digital resources \_\_\_\_\_
3. Specifics of providing instructional materials \_\_\_\_\_
4. Specifics of conducting classes \_\_\_\_\_
5. Specifics of assessment \_\_\_\_\_
6. Specifics of completing internships \_\_\_\_\_
7. Other conditions \_\_\_\_\_

#### 3. Responsible departments

1. Dean's Office \_\_\_\_\_
2. Department \_\_\_\_\_
3. Academic and Information Department \_\_\_\_\_
4. Other departments \_\_\_\_\_

#### 4. Validity period of special conditions

from "" \_\_\_\_\_ 20 to "" \_\_\_\_\_ 20

#### 5. Revision notes

Date Nature of change Reason Signature

Person responsible for supervision \_\_\_\_\_ /Full Name/

Agreed with the student \_\_\_\_\_ /Full Name/



### Appendix 3

## Checklist for assessing the accessibility of the educational environment at JAIU

Subject of assessment: \_\_\_\_\_

Date: \_\_\_\_\_

Department: \_\_\_\_\_

Inspection conducted by: \_\_\_\_\_

No.	Criterion	Yes	Partially	No	Note
1	Access to the entry group is provided				
2	Access to classrooms is provided				
3	Access to restrooms is provided				
4	Clear wayfinding is provided throughout the building				
5	Information is presented in an accessible format				
6	Digital resources are available to users				
7	LMS / eBilim contains the necessary materials				
8	Learning materials can be adapted as needed				
9	There is a procedure for applying for special accommodations				
10	Special accommodations are provided in accordance with established procedures				
11	Instructors have been informed of the support procedures				
12	Inquiries and issues are monitored				

### Conclusions:

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### Recommendations:

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Inspector's signature \_\_\_\_\_ /Full Name/

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## Appendix 4

### Form for an Action Plan on Developing an Accessible Educational Environment

Jalal-Abad International University

#### ACTION PLAN

for the Development of an Accessible Educational Environment

for the \_\_\_\_\_ academic year

No.	Activity	Basis	Person in Charge	Deadline	Expected result	Completion Mark

Approved by:

Rector of JAIU \_\_\_\_\_ /Full Name/

"\_" \_\_\_\_\_ 20

## Appendix 5

### Change Log

Change No.	Section, paragraph	Summary of change	Basis	Date of entry	Full Name, Position	Signature

## Appendix 6

### Approval Sheet

**Prepared by:**

\_\_\_\_\_ /Full Name/

Position \_\_\_\_\_

"\_ " \_\_\_\_\_ 20

**Approved by:**

Dean of the Faculty

\_\_\_\_\_ /Full Name/

"\_ " \_\_\_\_\_ 20

Head of the Academic and Information Department

\_\_\_\_\_ /Full Name/

"\_ " \_\_\_\_\_ 20

Head of the Quality Department / QMS

\_\_\_\_\_ /Full Name/

"\_ " \_\_\_\_\_ 20

Lawyer / Legal Affairs Specialist

\_\_\_\_\_ /Full Name/

"\_ " \_\_\_\_\_ 20

Vice Rector for Academic Affairs

\_\_\_\_\_ /Full Name/

"\_ " \_\_\_\_\_ 20

**Approved by:**

Rector of JAIU

\_\_\_\_\_ /Full Name/

"\_ " \_\_\_\_\_ 20



## Appendix 7

### Form of the logbook for recording inquiries regarding an accessible educational environment

No.	Date of Inquiry	Applicant's Full Name	Nature of the inquiry	Responsible Department	Decision	Deadline	Completion note

## Appendix 8

### Form for the Annual Analytical Report on the Status of the Accessible Educational Environment

#### 1. General Information

1. Academic year \_\_\_\_\_
2. Responsible department \_\_\_\_\_
3. Date of Report Preparation \_\_\_\_\_

#### 2. Key Findings

1. Number of inquiries received \_\_\_\_\_
2. Number of requests granted \_\_\_\_\_
3. Number of partially resolved requests \_\_\_\_\_
4. Number of rejections \_\_\_\_\_

#### 3. Identified issues

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

#### 4. Measures Taken

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

#### 5. Suggestions for improvement

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Person in Charge \_\_\_\_\_ /Full Name/  
" " \_\_\_\_\_ 20

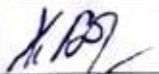
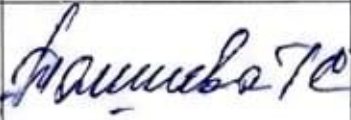







# CHANGE LOG

Change No.	Basis for Amendment	Pages	Summary of the amendment	Revision	Signature	Date
1						
2						
3						

Edition: 1.000

Effective date: “ ” 20

## APPROVAL SHEET

No	Position / Role	Full Name	Signature	Date
1	Developed by	Kanetova D.E.		29.12.25
2	Approved: head of the responsible department			29.12.25
3	Approved: Head of the Educational and Informational Department	Kanetova D.E.		29.12.25
4	Approved: leading specialist for quality	Kalmuratova A.		29.12.25
4	Approved: head of the legal affairs and human resources department / lawyer	Sydykova B.J.		29.12.25
5	Approved: vice-rector for academic affairs	Sadyrova N.A.		29.12.25
6	Approved: vice-rector for science, SR and GE	Asilova Z.A.		29.12.25
7	Endorsed / considered in the established manner	JASU Scientific Council		29.12.25.

