

REGULATIONS

on the Organization of the Educational Process Using the Credit System
at Jalal-Abad International University (JAIU)

1. General Provisions

1.1. These Regulations on the Organization of the Educational Process Using the Credit System (hereinafter referred to as the “Regulations”) define the principles, procedures, and specific features of organizing the educational process using the credit system at Jalal-Abad International University (hereinafter referred to as the “University,” “JAIU”) for all levels and forms of study.

1.2. These Regulations apply to all educational programs (hereinafter referred to as “EPs”) implemented at JAIU, including the “General Medicine” EPs and other medical and non-medical fields.

1.3. In its activities, the University is guided by:

1. the legislation of the Kyrgyz Republic in the field of education;
2. State educational standards;
3. the Charter of JAIU;
4. the Regulations on the JAIU Education Quality Management System;
5. the Regulations on the Educational Program;
6. Regulations on the Student Assessment System;
7. Regulations on Student Independent Work;
8. Regulations on the Assessment Tools Fund;
9. other local regulations of the University; and these Regulations.

1.4. The credit-based educational process at JAIUs is organized on the basis of student-centered and competency-based approaches, with a significant proportion of independent student work, the possibility of individualized educational pathways, and academic mobility.

1.5. Specifics regarding the organization of the educational process for individual educational programs (including “General Medicine” and clinical specializations) may be detailed in working curricula, syllabi, and special sections of the educational programs, provided they do not conflict with these Regulations.

2. Basic Concepts and Terms

For the purposes of these Regulations, the following terms are used:

- 2.1. **Credit** – a unit of measurement of a student’s academic workload, encompassing all types of academic work (classroom and independent). At JAIU, 1 credit generally corresponds to 30 academic hours, unless otherwise specified by the State Educational Standard (GOS) or the curriculum.
- 2.2. **Educational Program (EP)** – a set of key characteristics of the educational program (objectives, expected learning outcomes, structure, content, implementation conditions, assessment methods), formalized in the form of an EP passport and implemented by the University.
- 2.3. **Curriculum** – a document specifying the list of courses/modules, their credit load, sequence, and distribution across semesters.
- 2.4. **Learning outcomes** – the knowledge, abilities, skills, and competencies that a student must acquire upon completion of a course, module, or the EP as a whole.
- 2.5. **Prerequisite** – a course/module that must be completed before a subsequent course/module can be taken.
- 2.6. **Post-prerequisite** – a course/module in which the knowledge and competencies acquired in the previous course/module are applied.
- 2.7. **Individual Study Plan (ISP)** – a document reflecting a student’s individual set of courses/modules for the academic year/semester within the educational program.
- 2.8. **Course syllabus** – a course outline/description that includes objectives, learning outcomes, content, types of coursework, assessment criteria and system, assessment schedule, and requirements for independent study.
- 2.9. **Independent student work (ISW)** – a type of academic activity carried out by a student without the direct involvement of an instructor (or under indirect supervision) and aimed at reinforcing and deepening understanding of the material being studied.
- 2.10. **Student Independent Work Under Instructor Supervision (SIWUS)** – a form of work combining independent study with consultations and feedback from the instructor.
- 2.11. **Academic calendar** – a document that outlines the schedule of academic weeks, assessment periods, internships, and breaks throughout the academic year.

3. Objectives, Principles, and Features of the Credit System

- 3.1. The objective of implementing the credit system at JAIU is to ensure a flexible, transparent, and internationally comparable organizational structure for the educational process, focused on learning outcomes and the needs of students and the labor market.

3.2. Basic principles of organizing the educational process using the credit system:

3.2.1. **Student-centered approach** – the student’s active role in planning and implementing their educational trajectory.

3.2.2. **Competency-based approach** – a focus on developing students’ professional, general cultural, and key competencies.

3.2.3. **Modularity** – structuring the content of the educational program into logically complete modules and courses.

3.2.4. **Transparency and cumulative nature** – recording academic achievements in credits and grades, with the possibility of transferring credits.

3.2.5. **Flexibility and variability**—the presence of required and elective components in the educational program.

3.2.6. **Academic mobility** – the possibility of completing part of the educational program at other educational institutions with subsequent credit transfer.

3.2.7. **Quality and evidence-based approach** – reliance on the developed Federal Educational Standards (FES), transparent assessment criteria, and an internal quality monitoring system.

3.3. For medical degree programs (including “General Medicine”), the following requirements must be met in addition to the principles listed above: compliance with requirements for clinical and preclinical training, patient safety, and WFME standards (where applicable).

4. Structure of Educational Programs and Academic Load

4.1. The structure of the educational program in credits is formed in accordance with the State Educational Standards (GOS) and the internal requirements of JAIU and includes:

1. a general education/core block;
2. a specialized block;
3. elective courses;
4. practical training, internships, and clinical rotations (for medical programs);
5. final assessment (state exam, final qualification work, etc.).

4.2. The total volume of the educational program (in credits) corresponds to the requirements of the State Educational Standards for the relevant level and field of study.

4.3. At JAIU, 1 credit generally corresponds to 30 academic hours of a student’s total course load, including:

1. classroom workload (lectures, practicals, lab sessions, seminars, clinical sessions, etc.);
2. SRSP;
3. independent study/self-directed learning.

The specific distribution of hours among types of classes within the educational program is specified in the curricula and syllabi.

4.4. A student's weekly academic workload (in terms of credits and academic hours) is established by the curriculum, taking into account health and hygiene standards and recommendations.

4.5. The minimum and maximum number of credits a student may register for per semester is established by a local regulation (registration rules), taking into account the requirements of the educational program.

5. Organization of the Academic Year, Registration, and Individual Study Plans

5.1. The academic year is organized on a semester system in accordance with the academic calendar approved by the Rector of JAIU.

5.2. The academic calendar includes:

1. the start and end dates of the semesters;
2. course registration periods;
3. periods for ongoing and mid-term assessments;
4. exam sessions;
5. internship periods;
6. vacations.

5.3. Course registration:

5.3.1. Student registration for courses/modules of the educational program is typically conducted at the beginning of the academic year (or each semester) through the Academic Information Office (AIO) and/or the eBilim LMS.

5.3.2. Upon registration, the student creates their Individual Study Plan (ISP) based on the approved curriculum of the educational program, taking into account prerequisites, post-requisites, and the permissible course load.

5.3.3. Registration is conducted under the guidance of an academic advisor (appointed by order of the faculty/program).

5.4. Adjusting the IEP:

5.4.1. Within the established deadlines, students have the right to make changes to their IEP (withdrawal from a course, replacement of an elective, etc.) with the consent of the academic advisor, the dean's office, and the Academic Affairs Office.

5.4.2. The procedure and deadlines for adding or dropping courses are established by the registration regulations.

5.5. Repeating Courses and Retakes:

5.5.1. A student who has not mastered a course (received an unsatisfactory final grade) is required to re-enroll in that course in subsequent semesters in accordance with the procedure established by the Regulations on the Assessment System.

5.5.2. The procedure for payment, academic restrictions, and consequences of retaking courses is determined by local regulations of JAIU.

6. Types of Academic Work and Organization of Classes

6.1. The credit-based educational process includes the following types of academic work:

1. lectures;
2. practical classes;
3. laboratory sessions;
4. seminars;
5. clinical and simulation sessions (for medical programs);
6. internships, clinical placements, and clinical rotations;
7. SRSP;
8. SRS/SRO.

6.2. Lectures – the primary type of class session aimed at the systematic presentation of theoretical material and the development of conceptual understanding and a conceptual framework.

6.3. Practical, laboratory, and seminar classes are types of classroom work aimed at developing practical skills, applying theoretical knowledge, and fostering clinical reasoning (for medical programs) and critical thinking.

6.4. Clinical classes (for the “General Medicine” program and others) are held at the University’s simulation center and clinical sites in accordance with the Regulations on Preclinical and Early Clinical Training and relevant agreements with healthcare facilities.

6.5. Independent student work (ISW/ISR):

6.5.1. Is a mandatory part of the credit-based curriculum and accounts for a significant portion of the total workload of the course.

6.5.2. It is organized in accordance with the Regulations on Independent Student Work at JAIU and the course syllabus (list of assignments, deadlines, assessment criteria).

6.6. Attendance:

6.6.1. Attendance at classroom sessions is mandatory for students.

6.6.2. The procedure for recording attendance, the consequences of absences, and the possibility of making up missed classes are determined by the Regulations on the Assessment System and the local regulations of the faculty/educational program.

7. Monitoring, Assessment, and Academic Performance

7.1. The system for monitoring and evaluating students' academic achievements under the credit system at JAIUs based on a point-and-grade system and is governed by the "Regulations on the Student Assessment System."

7.2. Key elements of the assessment system:

1. ongoing assessment (throughout the semester);
2. midterm (interim) assessment;
3. final assessment (exam, test, OSCE, project/term paper defense, etc.).

7.3. The weight of each type of assessment (percentage of the final grade), grading scales (including 20+20+60), criteria, and rubrics are specified in the course syllabi and the FOS.

7.4. For clinical courses and practice-oriented modules, special forms of assessment (OSCE/OSPE, Mini-CEX, DOPS, etc.) may be used, as defined by the Regulations on the Assessment Tools Fund and the educational program's methodological documents.

7.5. The final grade for a course is determined by taking into account all forms of assessment and serves as the basis for awarding (or withholding) credits to the student.

7.6. The procedures for retakes, appeals, student transfers, academic leaves of absence, and dismissal are determined by separate local regulations of JAIU.

8. Academic Mobility and Credit Transfer

8.1. JAIU students have the right to academic mobility (internal and external) in accordance with the Regulations on Academic Mobility.

8.2. The transfer of credits earned at other educational institutions (including foreign ones) is carried out:

1. based on official documents (transcripts, certificates, academic records);
2. by comparing learning outcomes and course content;
3. by decision of the commission (dean's office, departments, program director) in accordance with established procedures.

8.3. The transfer of credits is recorded in academic records (grade sheets, transcripts) and in the LMS (if available).

9. Documentation and Responsibility

9.1. Documentation for the credit-based educational process includes:

1. program descriptions;
2. curricula;
3. academic calendar;
4. course syllabi;
5. FOS;
6. student academic records;
7. attendance and academic performance logs/electronic logs;
8. reports on the results of monitoring and analysis of academic performance.

9.2. Responsibility:

9.2.1. The Rector and the Vice Rector for Academic Affairs bear overall responsibility for organizing the credit-based educational process at JAIU.

9.2.2. Deans of faculties are responsible for implementing the educational program at the faculty level.

9.2.3. Department Chairs are responsible for the quality of course delivery and the fulfillment of curriculum requirements within their departments.

9.2.4. Program directors are responsible for the integrity and quality of program implementation and the achievement of learning outcomes.

9.2.5. Instructors are responsible for the quality of course instruction, as well as the timeliness and objectivity of assessment.

9.2.6. Students – for maintaining academic discipline, fulfilling the Individual Study Plan (ISP), mastering the educational program, and upholding academic integrity.

10. Features of the organization of the educational process for the “General Medicine” educational program

10.1. The “General Medicine” educational program is implemented taking into account:

1. the requirements of national standards for medical education;
2. WFME standards (where applicable);
3. the need to integrate fundamental, clinical, and communication competencies.

10.2. The structure of the educational program includes:

1. preclinical training (simulation center, laboratory classes);
2. early and subsequent clinical training at healthcare facilities;
3. OSCE/OSPE and other forms of objective structured clinical examinations.

10.3. The specifics of credit distribution among theoretical disciplines, clinical disciplines, practical training, and internships are specified in the curriculum of the “General Medicine” educational program and relevant local regulations (Regulations on Preclinical and Early Clinical Training, Regulations on Practical Training).

11. Final Provisions

11.1. These Regulations shall enter into force upon approval by order of the Rector of JAIU.

11.2. Amendments and additions to these Regulations shall be made at the initiative of the Rector, the Vice Rector for Academic Affairs, the Quality Council, the Methodological Council, the deans' offices, or other structural units and shall be approved in accordance with established procedures.

11.3. In the event of any conflict between these Regulations and the Charter of JAIU, the provisions of the University Charter shall prevail.

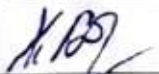
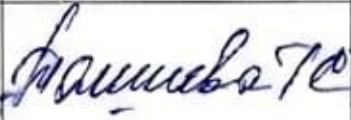







CHANGE LOG

Change No.	Basis for Amendment	Pages	Summary of the amendment	Revision	Signature	Date
1						
2						
3						

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APPROVAL SHEET

No	Position / Role	Full Name	Signature	Date
1	Developed by	Kanetova D.E.		29.12.25
2	Approved: head of the responsible department			29.12.25
3	Approved: Head of the Educational and Informational Department	Kanetova D.E.		29.12.25
4	Approved: leading specialist for quality	Kalmuratova A.		29.12.25
4	Approved: head of the legal affairs and human resources department / lawyer	Sydykova B.J.		29.12.25
5	Approved: vice-rector for academic affairs	Sadyrova N.A.		29.12.25
6	Approved: vice-rector for science, SR and GE	Asilova Z.A.		29.12.25
7	Endorsed / considered in the established manner	JASU Scientific Council		29.12.25.

