

REGULATIONS

on the Faculty of Jalal-Abad International University (JAIU)

1. General Provisions

1.1. These Regulations on the Faculty of Jalal-Abad International University (hereinafter referred to as the Regulations, Faculty, University, JAIU) define the status, goals, objectives, functions, structure, management procedures, and organization of the activities of the JAIU Faculty.

1.2. The Faculty is the main educational and research structural unit of the University, responsible for implementing one or more educational programs (EPs) in the relevant field of study, as well as conducting research, methodological, clinical (for medical EPs), and educational activities.

1.3. The Faculty operates on the basis of:

1. the legislation of the Kyrgyz Republic in the field of education;
2. State educational standards;
3. the Charter of JAIU;
4. these Regulations;
5. the Regulations on the JAIU Education Quality Management System;
6. the University's local regulations.

1.4. The faculty is not a legal entity. The faculty's financial and administrative activities are carried out through the accounting and financial services of JAIU in accordance with applicable legislation and the University's internal documents.

1.5. The name of the faculty (e.g., *Faculty of Medicine, Faculty of Internet Technologies and Management*, etc.) is established by the Charter of JAIU and/or orders of the Rector.

2. Goals and Objectives of the Faculty

2.1. The primary objective of the Faculty is to implement the mission and strategic goals of JAIU at the level of educational programs in the relevant field, ensuring the quality of training for specialists who are competitive in the national and international labor markets.

2.2. The Faculty's main tasks:

2.2.1. Implementation of educational programs (bachelor's, specialist, master's, etc.) in accordance with state standards, internal requirements of JAIU, and international accreditation criteria.

2.2.2. Ensuring a high-quality educational process, fostering professional competencies, clinical reasoning (for medical programs), digital literacy skills, and sustainable

development among students.

2.2.3. Organizing and developing research activities for students and faculty, and integrating education and science.

2.2.4. Conducting educational and methodological work, developing and updating educational and methodological materials, syllabi, and course outlines for the faculty's disciplines.

2.2.5. Organization of clinical and preclinical training (for medical faculties) at simulation centers and clinical institutions.

2.2.6. Implementation of educational activities and efforts to develop student self-governance, fostering values of academic integrity and social responsibility among students.

2.2.7. Development of international cooperation in the faculty's field, participation in projects, network programs, and academic mobility.

2.2.8. Ensuring the functioning of the internal education quality assurance system for the implemented educational programs.

3. Functions of the Faculty

Within the framework of its assigned goals and objectives, the Faculty performs the following functions:

3.1. Educational Activities

3.1.1. Planning, organizing, and monitoring the educational process for the implemented educational programs in accordance with curricula and academic calendars.

3.1.2. Developing and revising curricula, coordinating them with the Academic Affairs Office, the Methodological Council, and the Quality Council.

3.1.3. Organizing and conducting all types of educational sessions (lectures, practical sessions, laboratory sessions, seminars, clinical sessions, etc.).

3.1.4. Ensuring the conduct of ongoing, midterm, and final assessments, final state examinations, and OSCE/OSPE (for medical programs) in accordance with the local regulations of JAIU.

3.2. Research and Innovation Activities

3.2.1. Organizing research work for faculty, students, clinical residents, and master's students.

3.2.2. Participation in scientific projects, grants, and programs, as well as the publication of scientific journals, collections, and monographs.

3.2.3. Promoting publication activity by faculty and students in national and international journals.

3.3. Educational and Methodological Activities

3.3.1. Development and updating of educational and methodological materials, syllabi, clinical cases, OSCE stations, test banks, etc.

3.3.2. Implementation of modern educational technologies, digital platforms (LMS eBilim, 3D anatomy, simulators, etc.), and active and interactive teaching methods.

3.3.3. Participation in the work of the JAIU Methodological Council; formulation of proposals for improving the educational process.

3.4. Clinical and practical training (for medical students)

3.4.1. Organization of preclinical and clinical training at the simulation center and partner clinical institutions.

3.4.2. Coordinating internship, practicum, and clinical rotation programs with clinical sites.

3.4.3. Quality control of practical training and clinical sessions, and collaboration with clinical mentors.

3.5. Educational and Social Work

3.5.1. Organizing educational work with students, mentoring activities, and events to help first-year and international students adapt.

3.5.2. Supporting the work of student organizations and self-governance bodies, academic circles, and interest clubs.

3.5.3. Promoting a healthy lifestyle, crime prevention, and the development of tolerance and intercultural interaction.

3.6. International Cooperation

3.6.1. Participation in the implementation of international educational and research projects relevant to the faculty's field.

3.6.2. Promoting academic mobility for students and faculty, and inviting foreign experts.

3.6.3. Collaboration with foreign partner universities and organizations.

3.7. Quality of Education and Accreditation

3.7.1. Collaboration with the Department of Internal Monitoring and Quality, the Quality Council, and the University Quality Assurance Office on issues related to ensuring the quality of educational programs.

3.7.2. Participation in internal self-assessment and external accreditation procedures for educational programs and the faculty.

3.7.3. Implementation of corrective and preventive actions based on the results of monitoring and accreditation.

4. Faculty Structure

4.1. The Faculty's structure consists of:

1. the Dean's Office (Dean, Associate Deans, inspectors, methodologists, etc.—as per the staffing table);
2. departments (specialized, clinical, general professional, etc.);
3. (if available) educational and research laboratories, centers, clinics, simulation units, and resource centers.

4.2. The list of departments and other structural units of the Faculty is approved by the Rector of JAIU upon the recommendation of the Dean and the Vice Rector for Academic Affairs.

4.3. The functions and activities of the departments are defined by separate Regulations on the Departments.

5. Faculty Administration

5.1. The Faculty is managed based on a combination of the principles of single-headed management and collegiality.

5.2. Direct supervision of the Faculty's activities is exercised by **the Dean of the Faculty**, who:

5.2.1. Is appointed and dismissed by order of the Rector of JAIU in accordance with established procedures.

5.2.2. Reports directly to the Rector and/or the Vice Rector for Academic Affairs (in accordance with the administrative structure of JAIU).

5.2.3. Acts in accordance with the job description, the Charter of JAIU, and these Regulations.

5.3. **A Faculty Council** (Methodological/Academic Council of the Faculty) is established to consider key issues related to the Faculty's activities, operating in accordance with separate regulations.

5.4. The Dean:

1. organizes the implementation of curricula and academic schedules;
2. ensures compliance with QMS standards and requirements;
3. is responsible for the quality of the educational process and learning outcomes at the Faculty;
4. distributes the teaching load among departments and faculty members (in conjunction with the Dean's Office and departments);
5. plans and oversees research, teaching, and educational activities;
6. represents the faculty on the Academic Council, the Quality Council, and other governing bodies;
7. participates in the development of the faculty's personnel policy.

5.5. The associate deans (for academic, pedagogical, research, and educational work; for work with international students; etc.) are appointed by order of the rector upon the recommendation of the dean and act in accordance with their job descriptions.

6. Rights of the Faculty

The Faculty, represented by the Dean, the Faculty Council, and its structural units, has the right to:

6.1. Submit proposals to the University administration regarding:

1. the establishment, suspension, and closure of educational programs;
2. the establishment, reorganization, and dissolution of departments, laboratories, and other organizational units;
3. changes to curricula and the structure of educational programs.

6.2. Participate in the development of strategic and programmatic documents for the development of JAIU.

6.3. Request and receive from the University's structural units the information necessary for organizing the educational process and ensuring the quality of educational programs.

6.4. Initiate activities to enhance the professional development of faculty, introduce new educational technologies, and advance scientific research.

6.5. Engage employers, clinical sites, and partner organizations in the implementation of educational programs, internships, and scientific and educational projects.

7. Faculty Responsibilities

7.1. The faculty is responsible (represented by the dean and authorized persons):

7.1.1. For the implementation of curricula and programs for the educational programs being offered.

7.1.2. For the quality of student training and the alignment of the competencies achieved with the stated learning outcomes.

7.1.3. For compliance with the requirements of legislation, the Charter of JAIU, and local regulations regarding the organization of the educational process, and the evaluation of students and faculty.

7.1.4. For the safety of property and the rational use of resources allocated to the faculty.

7.1.5. For adherence to the principles of academic integrity and corporate ethics within the faculty.

8. Interaction of the Faculty with Other Units

8.1. The faculty interacts with:

1. the Rector's Office—on strategic, personnel, financial, and organizational matters;
2. the Academic and Information Department – regarding curricula, schedules, student enrollment and academic performance records, and the LMS;
3. the Internal Monitoring and Quality Department – on monitoring and accreditation issues;
4. the Methodological Council and the Quality Council – on issues related to teaching and methodological activities and quality;
5. the International Relations Department – regarding international cooperation and academic mobility;
6. other departments – in accordance with the tasks and structure of JAIU.

8.2. The procedure for interaction and document flow is determined by the Charter of JAIU and relevant local regulations.

9. Faculty Property and Resources

9.1. The Faculty has at its disposal, under the right of operational management:

1. classrooms and laboratories;
2. clinical facilities (based on agreements);
3. equipment, machinery, and software;
4. other property necessary for the implementation of the educational program.

9.2. The management and use of property are carried out in accordance with applicable laws and internal documents of JAIU.

10. Reorganization and Liquidation of the Faculty

10.1. The reorganization (merger, division, or annexation) or liquidation of the faculty is carried out by decision of the Founder and/or the Academic Council of JAIU and formalized by orders of the rector in accordance with established procedures.

10.2. In the event of the reorganization or liquidation of a faculty, issues related to students, faculty and staff, and property shall be resolved in accordance with applicable law, the Charter of JAIU, and local regulations.

11. Final Provisions

11.1. These Regulations shall enter into force upon approval by order of the Rector of JAIU.

11.2. Amendments and additions to these Regulations shall be made at the initiative of the Rector, Vice Rectors, the Dean of the Faculty, or the Academic Council and shall be approved in accordance with established procedures.

11.3. In the event of any conflict between these Regulations and the Charter of JAIU, the provisions of the University Charter shall prevail.

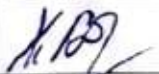
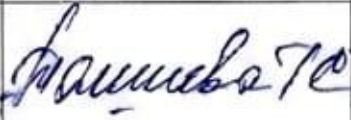







CHANGE LOG

Change No.	Basis for Amendment	Pages	Summary of the amendment	Revision	Signature	Date
1						
2						
3						

Edition: 1000

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APPROVAL SHEET

№	Position / Role	Full Name	Signature	Date
1	Developed by	Kanetova D.E.		29.12.25
2	Approved: head of the responsible department			29.12.25
3	Approved: Head of the Educational and Informational Department	Kanetova D.E.		29.12.25
4	Approved: leading specialist for quality	Kalmuratova A.		29.12.25
4	Approved: head of the legal affairs and human resources department / lawyer	Sydykova B.J.		29.12.25
5	Approved: vice-rector for academic affairs	Sadyrova N.A.		29.12.25
6	Approved: vice-rector for science, SR and GE	Asilova Z.A.		29.12.25
7	Endorsed / considered in the established manner	JASU Scientific Council		29.12.25.

